

ABSTRACTS, Ltd...
410-280-2962

EMPLOYMENT APPLICATION
Please Type or Print

Start Date _____
Rate _____
Office _____

Date _____

COMPANY INFO ONLY

NAME: _____
Last First Middle Initial

Are you over 18 yrs. of age? Yes ___ No ___

ADDRESS: _____
Street Apt./Unit # City State - Zip

PHONE: _____ BEST TIME TO CALL: _____ SOCIAL SECURITY NO.: _____

APPLYING FOR POSITION OF: _____
County/City

PREVIOUS EMPLOYER (1): _____ CONTACT: _____

FROM: _____
TO: _____
POSITION: _____

Address _____
PHONE NO.: _____

Responsibilities _____

PREVIOUS EMPLOYER (2): _____ CONTACT: _____

FROM: _____
TO: _____
POSITION: _____

Address _____
PHONE NO.: _____

Responsibilities _____

PREVIOUS EMPLOYER (3): _____ CONTACT: _____

FROM: _____
TO: _____
POSITION: _____

Address _____
PHONE NO.: _____

Responsibilities _____

HAVE YOU EVER BEEN CONVICTED OR PLEADED GUILTY TO A CRIME? ___ NO ___ YES
OFFENSE: _____ DATE: _____

BRIEFLY LIST MOST RECENT EDUCATION
INCLUDE DIPLOMA/DEGREE ACHIEVED: _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. PAY IS COMMENSURATE WITH EXPERIENCE.
ALL APPLICATIONS ARE HELD IN THE STRICTEST OF CONFIDENCE. MAIL TO:

ABSTRACTS, LTD.
HUMAN RESOURCES DEPT.
48 WEST STREET
ANNAPOLIS, MARYLAND 21401

OR CALL 410-280-2962 - BOBBI JO NIBECK FOR FAX INSTRUCTIONS
ATTACH RESUME FOR MORE DETAILS

(Rev.11/03)

X _____
Applicant Signature

_____ Date